

Castlereagh Family Day Care (CFDC)

Service ID: 1 - 3AW - 89

The Castlereagh Family Day Care Scheme addresses the childcare needs of the Coonabarabran, Coolah, Coonamble, Dunedoo, Mendooran, Baradine and Gilgandra areas. The Coordination Staff, Educators and Parents work together to provide quality childcare in an environment that is safe and friendly, and promotes the health, development and well-being of each child in care.

Educator Fees

Educators are self-employed, and the Trade Practices act states that each Educator is entitled to set their own fees.



Office Hours

Monday - Friday 8.30 am - 4.30 pm

Staff regularly visit Educators in all towns and although we do have an administration officer and there is generally someone in the office, from time to time the office may be unattended. Callers are urged to leave a message and we will get back to them as quickly as possible.

Staff

Staff are employed by the Warrumbungle Shire Council and work in accordance with the Education and Care Services National Regulations (2011), under the Educational and Care Services National Law (2010), the NSW Family Day Care Association and Family Day Care Australia.

Family Day Care is a childcare service which provides quality childcare for children aged 0 –12 years in the private homes of registered Educator.

Family Day Care offers care covering full time, part time, casual for working / studying parents, respite care, before/after school care, emergency care, extended and flexible hours. All families have access to quality care that is appropriate to their needs.

Educators are registered to care for up to seven children, but no more than five not attending school (including their own), at one time.

Child Care Benefit (CCB) applies to families using Castlereagh Family Day Care to assist them with fee payment. CCB is assessed by Family Assistance Office, phone **136150** to determine your CCB % rate and eligible hours and to register for a Customer Reference Number (CRN).

Child Care Rebate (CCR) eligible families can claim 50% of out of pocket expenses, capped at \$7500.

Claim choices.

No claim – please notify FDC in writing

Claim – receive your entitlement from the FAO weekly, quarter or yearly. To do this you must register with FAO for a Customer Reference Number (CRN) and advise them on which option you wish to take up.

Inform CFDC and your Educator if your child attends another service.

CCB can be claimed for up to 42 allowable absence days per financial year.

Eligible hours as assessed by FAO, for respite care up to 20 hours and for working/studying up to 50 hours per week.

All Regulations, Policies and Procedures pertaining to the Castlereagh Family Day Care Scheme are available upon request at the office in Coonabarabran or at your Educator's Home.

A member of NSW Family Day Care Association



Bookings

Permanent booking

When a child is booked in for set days and hours. Please complete a booking form with the Educator

Permanent/Casual booking

When a child is booked in set day(s) for only part time or minimum hours.

Casual booking

When a child has no set booked days or hours.

Charges

For permanent bookings;

Educators are entitled to charge full fee if a child is absent from their normal booked hours without adequate notice to Educator.

Holding fee

Can apply if a child is absent from care when the Educator has been given prior notice.

Please discuss all these matters with your Educator

Sick Days

Fees still apply. CCB is payable for 42 days absent from care for general purpose. Special leave (eg sick leave) when supported by a DR's certificate does not count.

Priority of Access

As set by the Australian Government

Priority 1.

A child at risk of serious abuse or neglect.

Priority 2.

A child of a single parent or two parents that satisfy the work/study test.

Priority 3.

Any other child.

If positions are limited, a child in priority 3 may be required to give up the position.

Castlereagh Family Day Care is a community service function of the Warrumbungle Shire Council.

Funded by the Australian Department of Education, Employment and Workplace Relations (DEEWR)

Regulated by Children's Services (2004),
Licensed by Community Services.

Accredited by
The National Childcare Accreditation Council Inc.
(NCAC)

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Last updated January 2010

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